"YEAR OF STANDING UP FOR GUYANA"

PUBLIC SERVICE MINISTRY

<u>CIRCULAR</u> <u>MEMORANDUM</u>

REFERENCE NO. PS:16/0/36^I

FROM:Permanent Secretary, Public Service Ministry

TO: All Permanent Secretaries, Heads of Departments and Regional Executive Officers SUBJECT:

Mobilisation of staff for activities.

DATE: 1986-10-22

Permanent Secretaries/Heads of Departments are requested to bring to the attention of their staff and to extend invitations for their attendance at the various activities listed below:-

- 1. At 4:30 p.m. on Thursday 1986-10-23 Cde President and President General of the Guyana Labour Union addresses the opening session of the Guyana Labour Union Conference at the Sophia Auditorium. Permanent Secretaries/Heads of Departments are asked to attend and to ensure maximum participation from their staff. Please inform Cde. E. Simon, Permanent Secretary, Ministry of National Mobilisation not later than 1986-10-23 of the number of persons expected to be present.
- 2. Invitations would be sent for distribution to members of staff for a cultural presentation by the Guyana Labour Union at the National Cultural Centre on Friday 24th October at 8:00 p.m.
- 3. Permanent Secretaries/Heads of Departments are invited to attend the closing session of the G.L.U. Conference at the Sophia Auditorium at 2:45p.m on Saturday 25th October. Cde President will address the session.
- 4. Permanent Secretaries/Heads of Departments are reminded to mobilize their staff for attendance at the sitting of the Supreme Congress of the People to be held at the National Cultural Centre on Monday 27th October. Persons should be seated by 4:30 p.m. Please inform Cde. E. Simon, Permanent Secretary, Ministry of persons expected to be present.

E. Bullen-Griffith For Permanent Secretary